

## **TANF Analyst Hour**

**April 2023**

### **Topic: Getting back to basics – TANF Eligibility**

**Q:** Unrelated individuals living in the dwelling "surf out" at the Household level? So - then they aren't added to the case in ONE. For example, *roommates*.

**A:** All individuals living in the household need to be included in the household group due to the no adult standard cases (i.e., SSI no parent household case, non-needy caretaker relative, timed out and ineligible non-citizens).

**Q:** How much information is needed about unrelated, non-applying individuals?

**A:** First, last name and date of birth.

**Q:** If a person is an adult in the household, they can call in and ask questions about a case from my understanding. Does that mean that a person who is unrelated, but in the household, could call in to report changes or ask questions about the case as long as they could provide the 4 points of verification?

**A:** An adult that is part of the household but not part of the filing group, cannot be provided information about the case. This would include acknowledging they receive ODHS benefits.

**Q:** Does the TANF clock start for the 17-year-old, or not until he is 18?

**A:** The TANF time clock only applies to adults in the TANF EDG.

**Q:** What if the major parents are already receiving TANF and their child becomes a minor parent? Minor parent and minor parent child would have to stay a dependent on the case?

**A:** Minor parent and the minor parent's child receiving TANF with major parent are dependent children on the major parent's case.

**Q:** Question: HH group is mom, dad, their three children, non-related child that they have legal guardianship over. If applying for TANF just for child that they're legal guardians over (non-related), they get denied because they are not related?

**A:** Yes, to be eligible for TANF they must meet the definition of a caretaker relative.

**Q:** Some clients have asked...What is the reasoning behind listing everyone in HH when those people are not requesting benefits. What is the reasoning or best explanation behind that? Federal guideline?

**A:** When a TANF case does not have an adult in the benefit group the no-adult standard payment is used to determine benefit amount. The no-adult standard looks at the total number in the household.

**Q:** When TANF closes? I always remove these unrelated people because it causes confusion for other programs.

**A:** This is not a necessary step to take when the TANF case is closing. In addition, if TANF re-opens the information would need to be added again.

**Q:** What is the explanation we give to clients about needing their roommate's information?

**A:** Explaining this is a program requirement to have all individual that are residing in the household be included on the case to determine the correct benefit amount.

**Q:** We had difficulty pending for HH members. And we're still manually sending a 210a to get the household members' names and DOBs?

**A:** Send a missing information notice.

**Q:** Are we not using the unrelated HH member tool anymore?

**A:** The unrelated household tool is available for use located in the OWL.

**Q:** So, we do have to go through Member Match w/all individuals in the dwelling - which would require SSN? What if a roommate won't cooperate w/DOB and SSN - does that mean the person who needs TANF can't get TANF?

**A:** SSN is not required. Case would need to be pended for roommates' information.

**Q:** Just to clarify, for the CW removal scenario, do we still need timely notice to remove the parent's benefit/close TANF completely?

**A:** Yes, timely notice is required to close TANF benefits for the adult.

**Q:** What if the child was removed but CW did not notify the worker and the worker finds out another way, would we do the override then?

**A:** No, an override would not be completed, please take action on the case, and send an OVP referral if appropriate.

**Q:** So how would you do that? If you remove the kiddos, wouldn't ONE automatically close TANF? I'm confused on how to keep it open for the adults only with no child on the case.

**A:** Please see [QRG Add or Remove a Member. Change Head Of Household.](#)

**Q:** Would there be a chance that TANF Policy could get a case example and do screen by screen scenario to show this for folks?

**A:** Thank you for the suggestion, refer to [QRG Add or Remove a Member. Change Head Of Household.](#)

**Q:** Is there a QRG/ETOP for the eligibility override?

**A:** Yes, [Eligibility Override QRG](#)